

Form & Amount
of Bid Security



SAN CARLOS CITY PRIMARY CARE FACILITY

(San Carlos City Health Office)



Prepared By:

JUDY F. SELDURA
Supervising Admin Officer

3 ft. x 24 ft.

Panaflex Tarp (for signage)

Noted By:

RODEL C. RICAFRANCA
Medical Officer III / OIC, City Health Office



SAN CARLOS CITY PRIMARY CARE FACILITY
(San Carlos City Health Office)

VISION

Optimal health for the people of
San Carlos.

MISSION

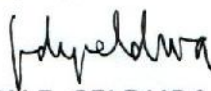
The San Carlos City Primary Care Facility
is committed to provide a competent,
comprehensive, affordable, accessible,
equitable, sustainable, people-centered
health care through the effective use of data,
evidence-based strategies, leadership,
advocacy, partnerships, and promotion of
health equity to the satisfaction of
San Carlloseños.

CORE VALUES

Positivity
Compassion and respect for human dignity
Integrity
Fairness
Adaptability
Teamwork and collaboration
Excellence
Commitment, accountability and professionalism
Stewardship of the health of the people

1.5 ft. x 4 ft.
Regular Terp (for VMV)

Prepared By:


JUDY F. SELDURA
Supervising Admin Officer

Noted By:


RODEL C. RICALFRANCA
Medical Officer III / OIC, City Health Office

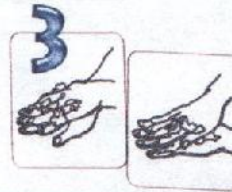
OBSERVE PROPER HANDWASH



Wet hands with water and apply soap



Lather soap; rub hands together palm-to-palm and in between fingers



Rub back of each hand with palm of other hand



Rub fingertips of each hand in opposite palm



Rub each thumb clasped in opposite hand



Rub both palms with fingers then rinse thoroughly with running water



Prepared By:

Judy F. Seldura

JUDY F. SELDURA
Supervising Admin Officer

1.5 ft. x 2 ft.

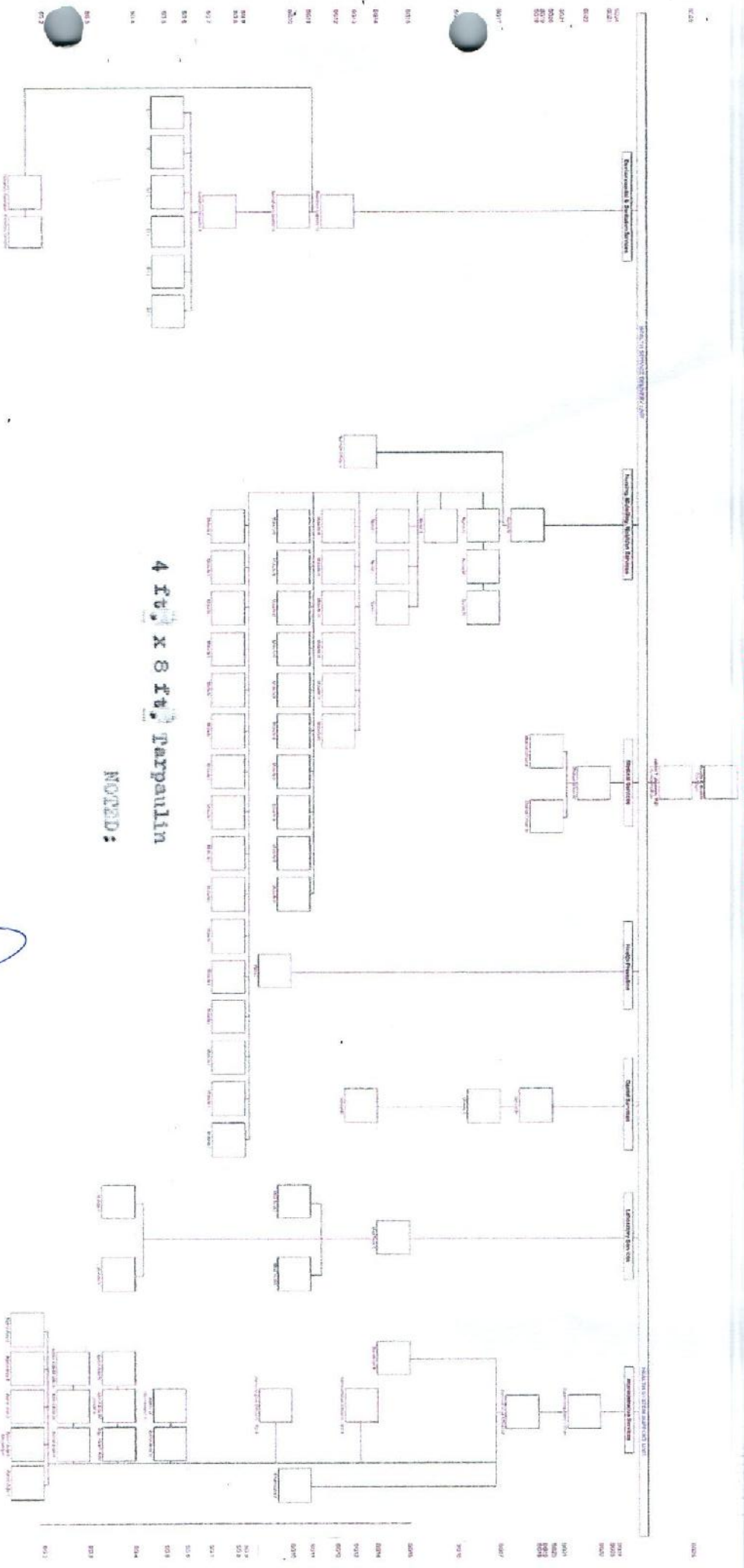
Regular Tarp (for handwashing)

Noted By:

Rodel E. Ricafranca

RODEL E. RICAFRANCA
Medical Officer III / OIC, City Health Office

SAN CARLOS CITY PRIMARY CARE FACILITY (San Carlos City Health Office)
ORGANIZATIONAL CHART



4 ft, x 8 ft, Terpaullin

NOTED:

NOTED:

RUEL DIRICAFRANCA
 Medical Officer III / D.C. City Health Officer

Prepared by:
JUDY H. SINDORA
 Supervising Admin. Officer

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 401-25-04-0661 DATE : April 3, 2025

PURPOSE: FOR USE OF SAN CARLOS CITY PRIMARY CARE FACILITY IN CONNECTION WITH PHILHEALTH CAPITATION FUND

OFFICE : CHO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , May 6, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

	Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)			
:	32,680.00	:	653.60	:	1,634.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

: Two percent (2%) of the ABC (See above)

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

: Two percent (2%) of the ABC (See above)

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

: Five percent (5%) of the ABC (See above)

d) Any combination of the foregoing

: Proportionate to share form with respect to total amount of security

e) Bid Securing Declaration
2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00
3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
4. Your price offer must be valid for 120 calendar days.
5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE